

## **Catawba County Emergency Medical Services Health Insurance Portability and Accountability Act Policy and Procedure**

### Accounting of Uses and Disclosure Tracking Log and Restrictions of Use and Disclosure

- Patients have the right to receive an account of the uses and disclosures of PHI made by Catawba County EMS in the six years prior to the date of the request with the exception of disclosures made prior to July 2003.
  - Within 60 days of a party's request, Catawba County will provide an account of all disclosures made of the patient's PHI made by Catawba County EMS.
  - Catawba County is not required to track disclosures made to carry out treatment, payment, and/or health operations. Tracking disclosures is also not necessary where made to law enforcement when those requests have been made under the confidentiality exception for law enforcement.
  - The records custodian must maintain a log of all disclosures made of the patients PHI.
- Patients have the right to request that their PHI be restricted from certain disclosures. However, Catawba County will not be required to restrict disclosures made to carry out treatment, payment, and/or health care operations, or those made to law enforcement under the confidentiality exception [45 CFR 164.512 (f)(1)].